

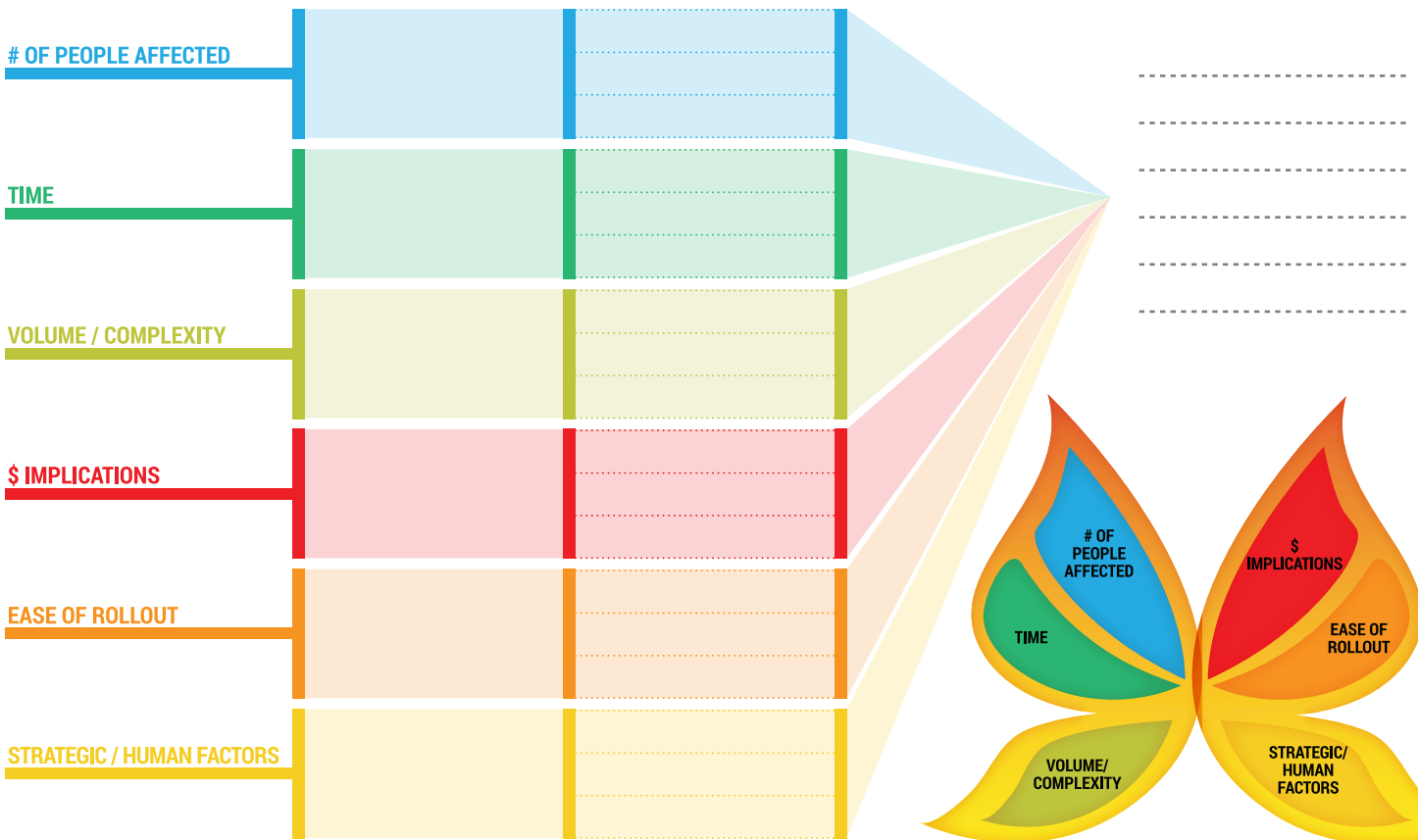
CRITERIA FOR CONSIDERATION

1 CHOSEN VALUE OF CRITERIA

2 TOP 3 OPTIONS BASED ON THE CRITERIA

3 PRIORITISE CRITERIA (1-6)

4 PRIORITISED OPTIONS



BUTTERFLY PRIORITISATION FRAMEWORK

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BUTTERFLY PRIORITISATION FRAMEWORK

This Framework was originally developed to help prioritise processes for improvement and the examples below are relevant for that scenario; however, the framework can be tailored to other prioritisation situations.



OF PEOPLE AFFECTED

Consider if you want to choose the options that benefits the most amount of people (for maximum result) or the least amount of people (to test and refine methodology before affecting too many people).

TIME

Which improved processes will save the greatest amount of non-productive time for individuals / the organisation?

VOLUME / COMPLEXITY

Which processes are most inefficient (e.g. have the most number of forms / data collection / duplication / points of failure that contribute to inefficiency).

\$ IMPLICATIONS

Which processes have the greatest \$ impact if improved?

EASE OF ROLLOUT

Which processes are going to be the 'easiest' to implement / roll out / improve.

STRATEGIC / HUMAN FACTORS

Consider alignment to strategy. Also, has there been a lot of visibility / complaints / noise / politics around some of the processes that make them a higher priority?

- 1 For each 'Criteria for consideration' choose a value (highest, lowest, most etc.)
- 2 If you were only considering this one criteria, which would be your top 3 options?
- 3 Which of the criteria is most important in your situation?
- 4 Taking all this into account, how do you prioritise your options?